

### **2.5.3. Reforms in the process and procedure in the conduct of evaluation/examination;including the automation of the examination system**

#### **EXAMINATION PROCEDURES**


- The Tamil Nadu Dr. M.G.R University will announce the examination schedule along with the fee notification in its website.
- All the students appearing for the university examinations has to obtain "No due form" from all the respective departments, thereby receiving the eligibility to appear for exam.
- After which students shall register through online mode with the particulars of subjects they are appearing and the details of examination fees paid.
- The applications are processed by the university and the university uploads the Hall Tickets in its web portal and the same is downloaded at the college.
- The university uploads question papers in the institution login and the college downloads on the same day of exam.
- The chief superintendent downloads the question paper in the examination hall, 30 minutes before the examination starts in the presence of the observer cum squad, in front of the camera.
- The affiliating university has upgraded to technology with regards to examinations. The institute has swiftly implemented and adapted to technology by training the faculty and administrative staff in this domain.



Dr. C.J.VENKATA KRISHNAN, M.D.S., Ph.D.,  
PRINCIPAL  
TACORE DENTAL COLLEGE & HOSPITAL  
Rathinamangalam, Vandalur Post,  
Malkajgiri, Chennai - 600 127.

## PROCESSES INTEGRATING IT:

- Online uploading of final Internal Assessment marks.
- Online uploading of theory viva and practical examination marks on the each day of University practical exams.
- Online transmission of Question paper from university to college.
- Closed Circuit Cameras with web streaming of the Examination,
- Mobile jammers in the examination halls
- Scanning and uploading of answer scripts on the same day of examination.
- Bar Coded answer booklet with no additional sheets and marked question numbers has made a positive impact on the examination system by reducing the time, man power and the evaluation process and announcing the results fast.
- These Answer booklets are issued from the university.
- The total number of students present and absent for exam subject are uploaded to university and frezed every day.
- The Tamil Nadu Dr M.G.R University will upload all the scanned answer scripts for digital valuation.
- After certain stipulated time each staff will be given login id and password for evaluation of answer scripts.
- After complete valuation of answer scripts, the results will be released online on university site and a provisional marks list can be downloaded.
- If any grievances, the student has provision to apply online for photocopy of answer sheet only.
- The staff members involved in the above process is trained effectively by the college as per the university guidelines.

  
Dr. C.J. VENKATA KRISHNAN, M.D.S., Ph.D.,  
PRINCIPAL  
TACORE DENTAL COLLEGE & HOSPITAL  
Rajinamangalam, Vandalur Post,  
Mullattolaiyur, Chennai - 600 127.



**Rathinamangalam, Tamil Nadu, India**  
V46Q+25V, Rathinamangalam, Tamil Nadu  
600127, India  
Lat 12.860028°  
Long 80.138034°  
30/09/22 01:37 PM GMT +05:30



**Rathinamangalam, Tamil Nadu, India**  
V46Q+25V, Rathinamangalam, Tamil Nadu  
600127, India  
Lat 12.859989°  
Long 80.13801°  
30/09/22 01:38 PM GMT +05:30

*S. Venkatesh*

Dr. C.J.VENKATA KRISHNAN, M.D.S., Ph.D.,  
PRINCIPAL  
TAGORE DENTAL COLLEGE & HOSPITAL  
Rathinamangalam, Vondakur Post,  
Madhavettyur, Chennai - 600 127.







## **TAGORE DENTAL COLLEGE & HOSPITAL**

Rathinamangalam, Melakkottaiyur Post, Chennai - 600 127. Ph : 044 - 3010 2222

E-mail : tagoredch@gmail.com / admin@tagoredch.in Website : www.tagoredentalcollege.com

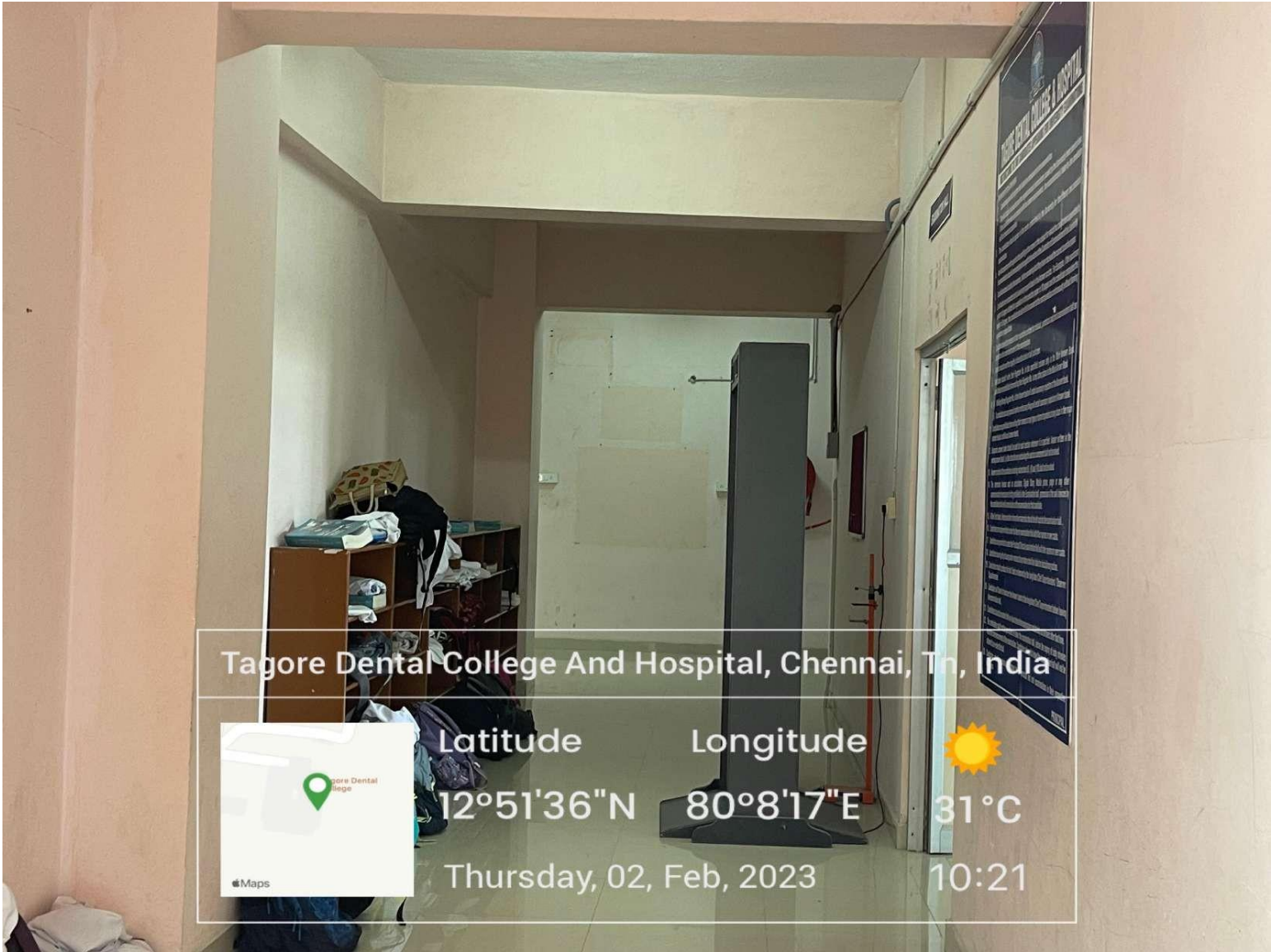
Recognized by The Dental Council of India, New Delhi  
Affiliated to the Tamilnadu Dr. M.G.R. Medical University, Chennai.

**DATE: 09.01.2023**

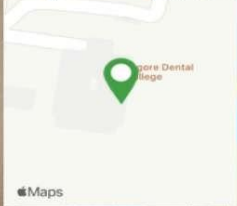
The examination hall is shifted from the second floor to the fourth floor. The fourth floor examination hall is much spacious, illuminated, airy, ventilated compared to the present second floor examination hall. The fourth floor examination hall has a bigger and secured examination cell and also attached toilets separately for staff and students. The new examination hall in the fourth floor is equipped with CCTV cameras all around the room with advanced mobile signal jammers and moreover, the new examination hall is very nearby to the fourth floor lift access. The students and staffs are requested to use the fourth floor examination hall for future examinations to be conducted.

**PRINCIPAL**

Dr.C.J.VENKATA KRISHNAN, M.D.S., Ph.D.,  
PRINCIPAL  
TAGORE DENTAL COLLEGE & HOSPITAL  
RATHINAMANGALAM, VANDALUR POST,  
MELAKOTTAIYUR, CHENNAI-600 127.



Tagore Dental College And Hospital, Chennai, Tn, India



Latitude

12°51'36"N

Longitude

80°8'17"E

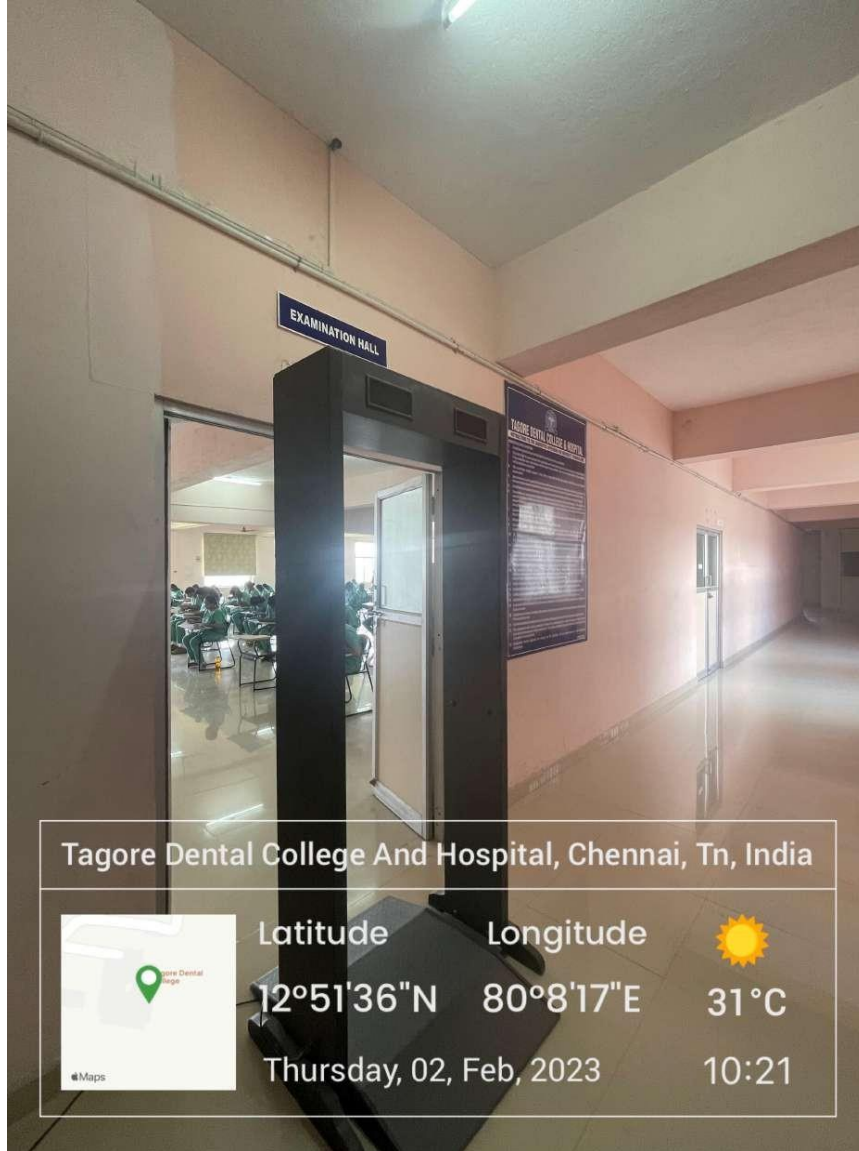


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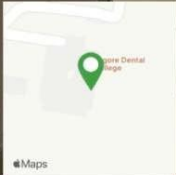

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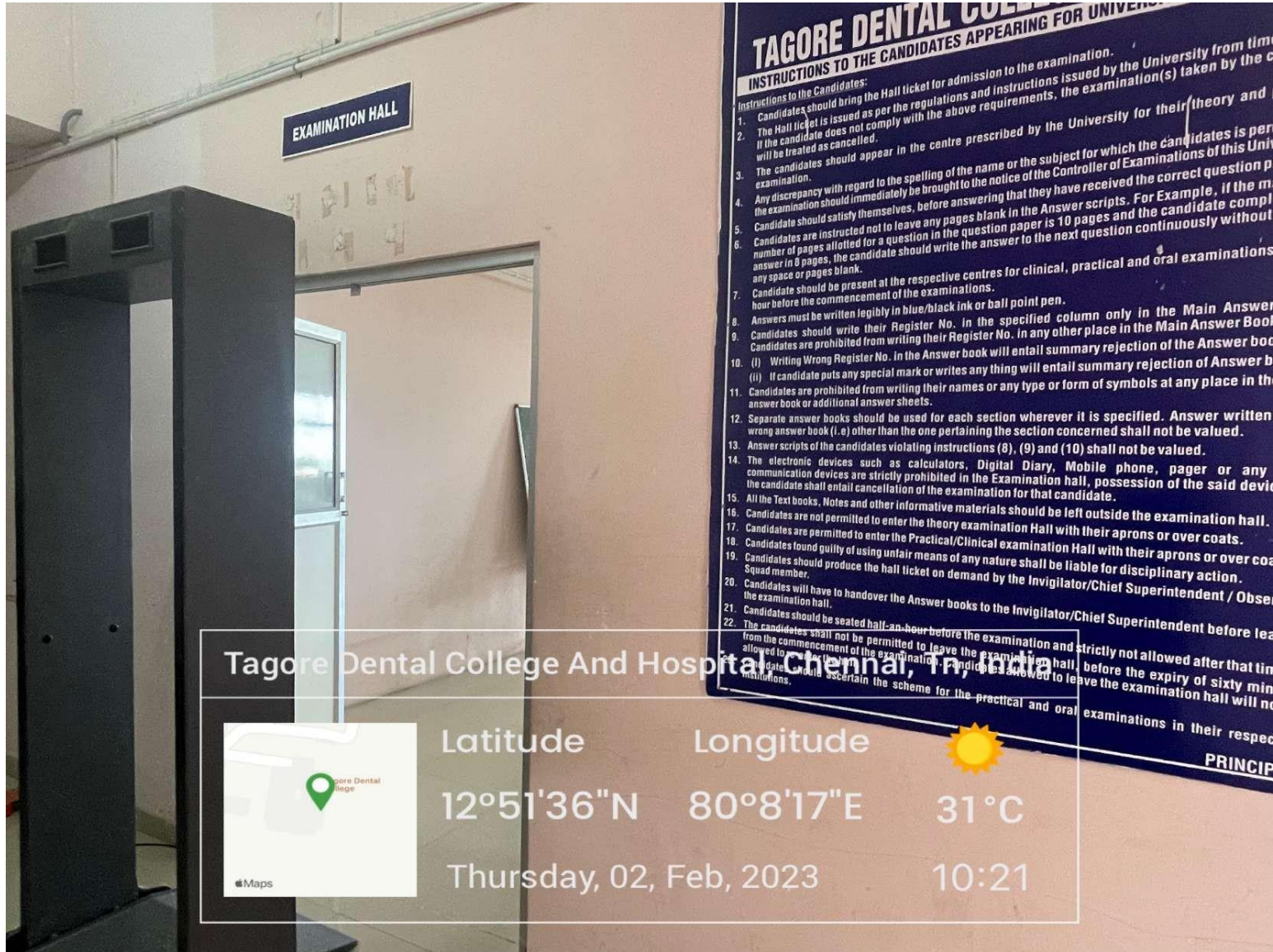




Tagore Dental College And Hospital, Chennai, Tn, India

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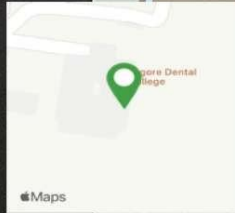



EXAMINATION HALL

### TAGORE DENTAL COLLEGE INSTRUCTIONS TO THE CANDIDATES APPEARING FOR UNIVERSITY EXAMINATIONS

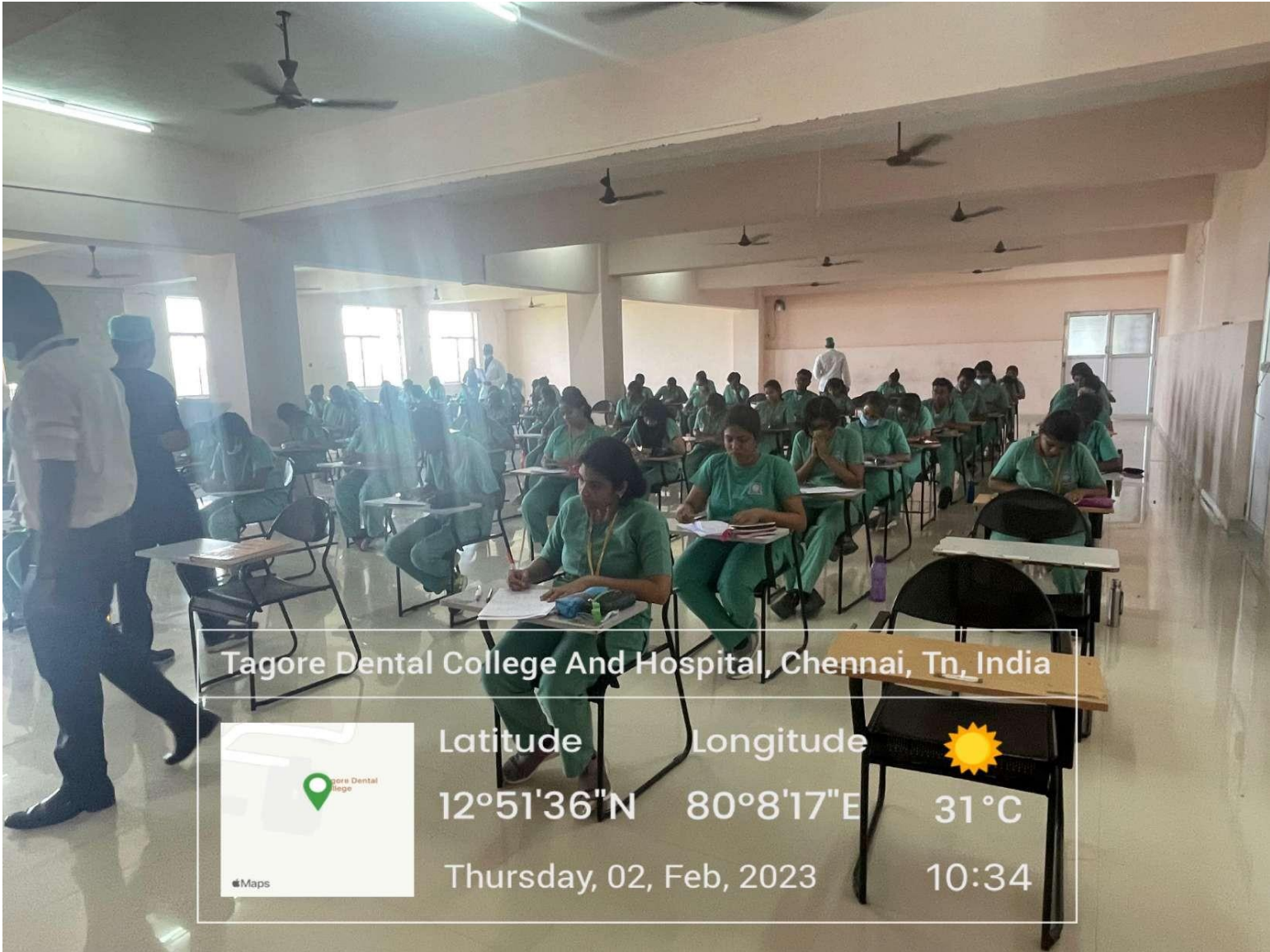
- Instructions to the Candidates:
1. Candidates should bring the Hall ticket for admission to the examination.
  2. The Hall ticket is issued as per the regulations and instructions issued by the University from time to time. If the candidate does not comply with the above requirements, the examination(s) taken by the candidate will be treated as cancelled.
  3. The candidates should appear in the centre prescribed by the University for their theory and practical examination.
  4. Any discrepancy with regard to the spelling of the name or the subject for which the candidate is permitted to appear in the examination should immediately be brought to the notice of the Controller of Examinations of this University.
  5. Candidate should satisfy themselves, before answering that they have received the correct question paper.
  6. Candidates are instructed not to leave any pages blank in the Answer scripts. For Example, if the number of pages allotted for a question in the question paper is 10 pages and the candidate completes the answer in 8 pages, the candidate should write the answer to the next question continuously without any space or pages blank.
  7. Candidate should be present at the respective centres for clinical, practical and oral examinations one hour before the commencement of the examinations.
  8. Answers must be written legibly in blue/black ink or ball point pen.
  9. Candidates should write their Register No. in the specified column only in the Main Answer Book.
  10. Candidates are prohibited from writing their Register No. in any other place in the Main Answer Book.  
(i) Writing Wrong Register No. in the Answer book will entail summary rejection of the Answer book.  
(ii) If candidate puts any special mark or writes any thing will entail summary rejection of Answer book.
  11. Candidates are prohibited from writing their names or any type or form of symbols at any place in the answer book or additional answer sheets.
  12. Separate answer books should be used for each section wherever it is specified. Answer written in wrong answer book (i.e) other than the one pertaining to the section concerned shall not be valued.
  13. Answer scripts of the candidates violating instructions (8), (9) and (10) shall not be valued.
  14. The electronic devices such as calculators, Digital Diary, Mobile phone, pager or any communication devices are strictly prohibited in the Examination hall, possession of the said device by the candidate shall entail cancellation of the examination for that candidate.
  15. All the Text books, Notes and other informative materials should be left outside the examination hall.
  16. Candidates are not permitted to enter the theory examination Hall with their aprons or over coats.
  17. Candidates are permitted to enter the Practical/Clinical examination Hall with their aprons or over coats.
  18. Candidates found guilty of using unfair means of any nature shall be liable for disciplinary action.
  19. Candidates should produce the hall ticket on demand by the Invigilator/Chief Superintendent / Observer.
  20. Candidates will have to handover the Answer books to the Invigilator/Chief Superintendent / Observer at the end of the examination hall.
  21. Candidates should be seated half an hour before the examination and should be strictly not allowed after that time from the commencement of the examination.
  22. Candidates should ascertain the scheme for the practical and oral examinations in their respective institutions. Candidates are allowed to leave the examination hall before the expiry of sixty minutes after the commencement of the examination. Candidates should ascertain the scheme for the practical and oral examinations in their respective institutions.

Tagore Dental College And Hospital, Chennai, India

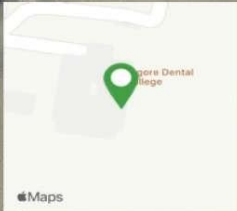


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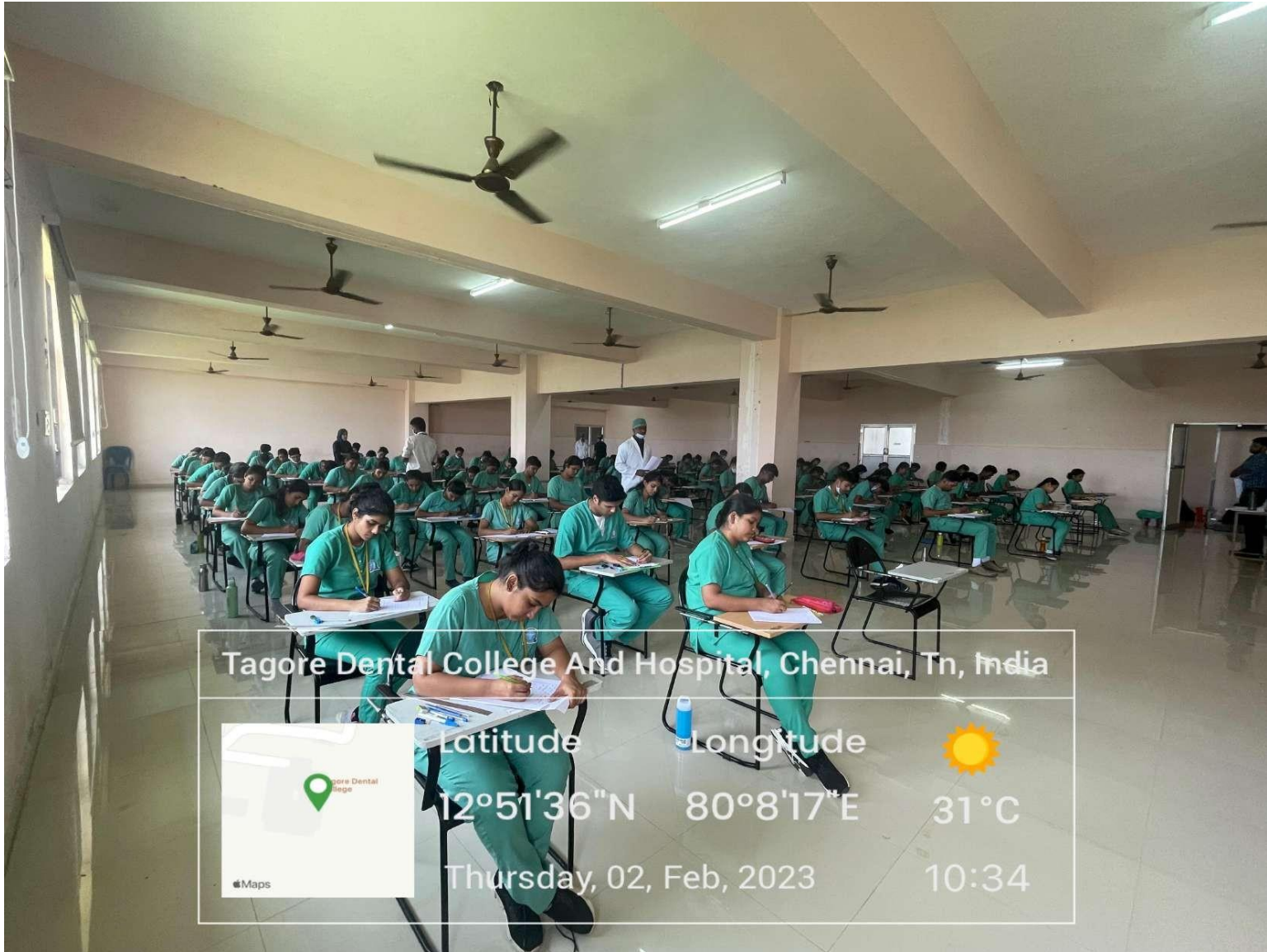


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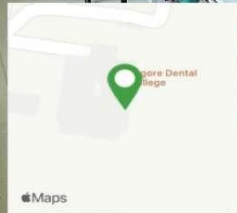
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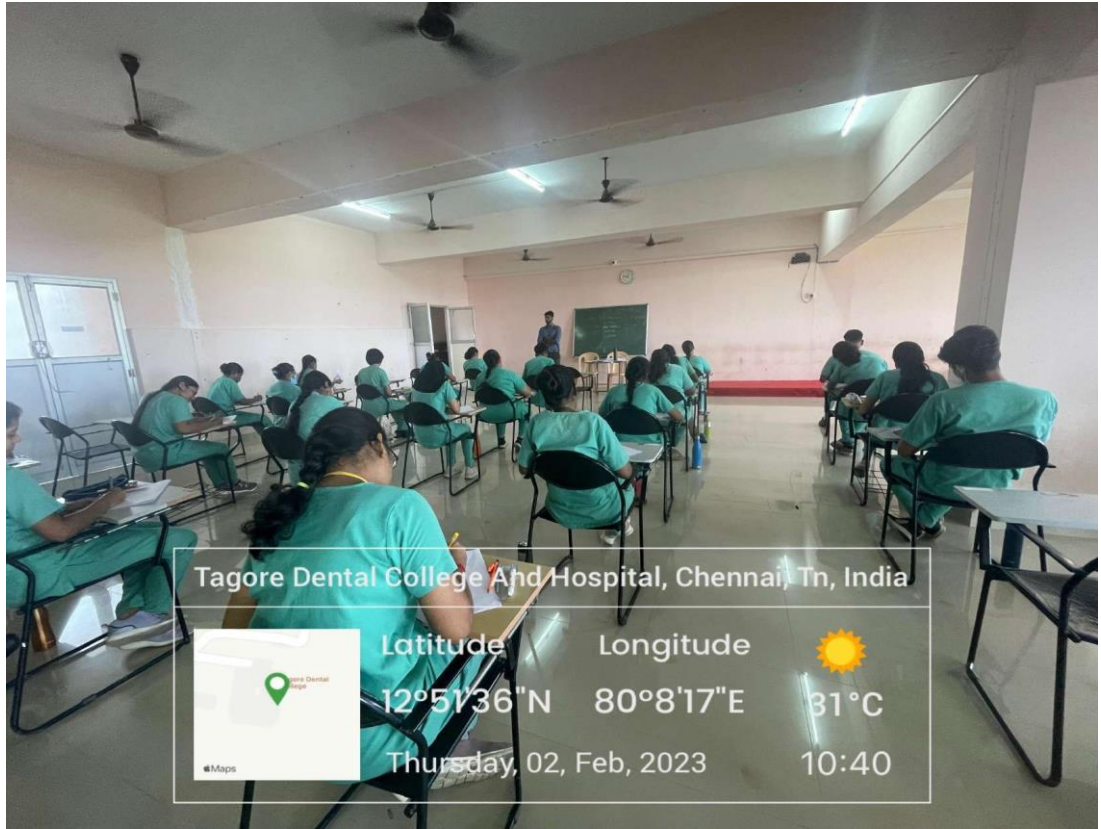
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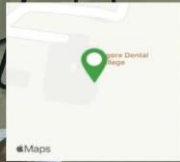
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Tagore Dental College And Hospital, Chennai, Tn, India



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## **CONTINUOUS INTERNAL ASSESSMENT SYSTEM:**

As per the Tamil Nadu Dr. M.G.R University guidelines, the following reforms have been carried out effectively for conducting continuous internal assessment:

- Scheduling of Internal Examination, Seating arrangements, hall invigilators listed for every examination.
- Preparing the question paper for the internal examination in the prescribed pattern.
- Scrutiny of the prepared question paper is carried out by HOD to ensure quality of the Question paper.
- Monitoring the attendance of the students for the Examination
- Internal Assessment has to be carried out within the stipulated time.
- After completion of the internal examination, the faculty evaluates the answer scripts and distribute to the students for doubt clarifications or re-correction.
- The marks are displayed on the notice board.
- Upload of final assessment marks in university web portal and subsequently will be Communicated to the parents.



Dr. C.J.VENKATA KRISHNAN, M.D.S., Ph.D.  
PRINCIPAL  
TAGORE DENTAL COLLEGE & HOSPITAL  
Rathinamangalam, Vandalur Post,  
Malkajgiri, Chennai - 600 127.





## TAGORE DENTAL COLLEGE & HOSPITAL

Rathinamangalam, Melakkottaiyur Post, Chennai - 600 127. Ph : 044 - 3010 2222  
E-mail : tagore\_dch@gmail.com Website : www.tagoredch.com

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OFFICE ORDER/64/ADMIN/2022

DATE: 07.04.2022

### CIRCULAR

The 1<sup>st</sup> Terminal Exam for Third Year and Final Year regular batch students is as follows. The Students will be attending OP from 12.30 PM- 3.00 PM (Third Year) and 8.30 AM-11.30 PM (Final Year) as per Schedule.

Third Year:		(Lunch Break: 12.00 PM- 12.30 PM)
S. No	DATE Timing(9.00 AM- 12.00 PM)	SUBJECT
1	18.04.2022	Oral Pathology
2	20.04.2022	General Surgery
3	21.04.2022	General Medicine

Final Year:		(Lunch Break: 11.30 AM- 12.00 PM)
S. No	DATE Timing(12.00 PM- 3.00 PM)	SUBJECT
1	18.04.2022	Prosthodontics
2	19.04.2022	Oral Medicine
3	20.04.2022	Public health dentistry
4	21.04.2022	Pedodontics
5	22.04.2022	Periodontics
6	25.04.2022	Orthodontics
7	26.04.2022	Conservative dentistry
8	27.04.2022	Oral Surgery

#### Copy To:

1. Department of Oral Pathology
2. Department of General Medicine
3. Department of General Surgery
4. Department of Prosthodontics
5. Department of Oral Medicine
6. Department of Public health dentistry
7. Department of Pedodontics
8. Department of Periodontics
9. Department of Orthodontics
10. Department of Conservative dentistry
11. Department of Oral Surgery

  
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## COMPETENCY-BASED ASSESSMENT:

- Clinical / practical skills training methods e.g. spotters, Chair side Viva, OSCE, OSPE are adopted to make students competent and fit to clinical practice independently.



*A. Venkatesh*  
Dr. C.J.VENKATA KRISHNAN, M.D.S., Ph.D.,  
PRINCIPAL  
TAGORE DENTAL COLLEGE & HOSPITAL  
Rattinamangalam, Vandalur Post,  
Maleswaraipalayam, Chennai - 600 127.

## WORKPLACE-BASED ASSESSMENT:

- Students are assessed on site i.e in the clinics by their faculty when posted in OPD, clinical wards, pre-clinical laboratories and skill laboratories.

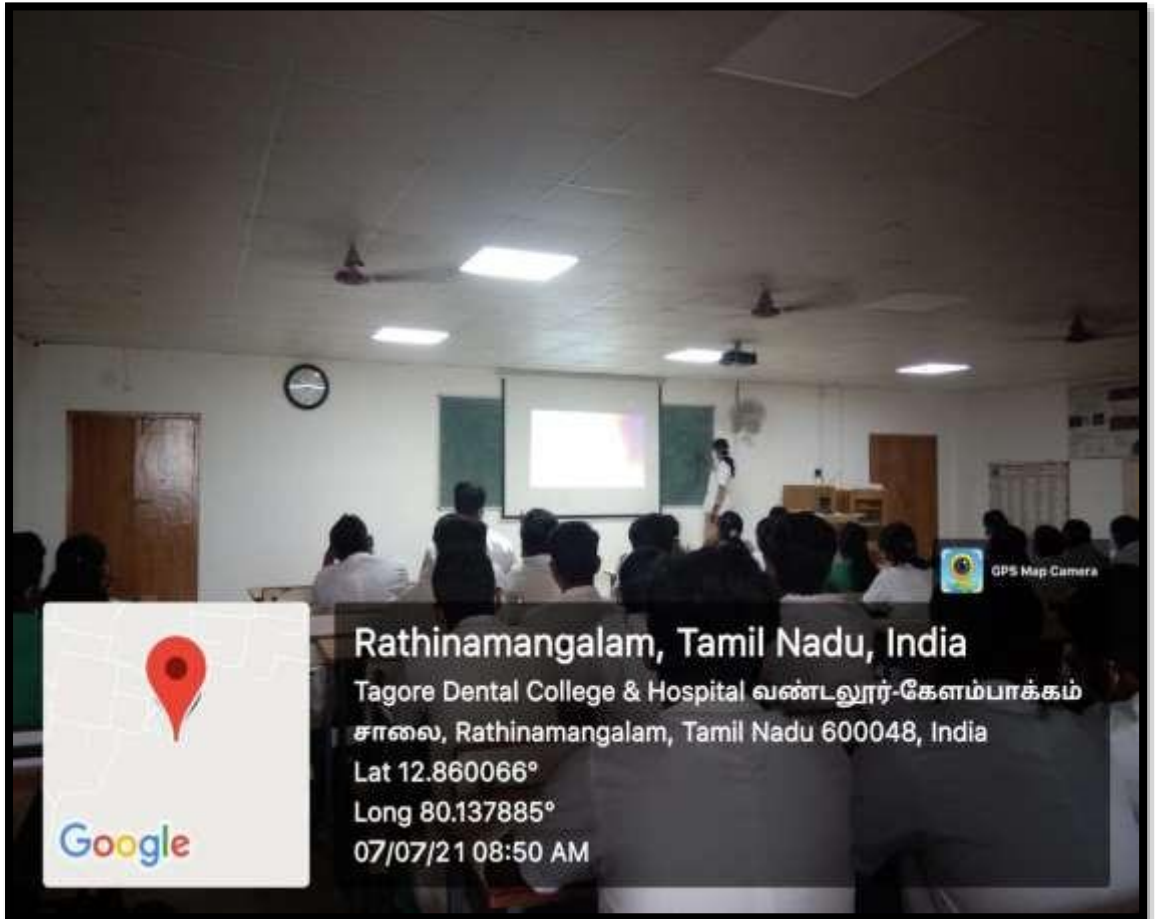


*D. Venkatasubramanian*

Dr. C.J.VENKATA KRISHNAN, M.D.S., Ph.D.,  
PRINCIPAL  
TAGORE DENTAL COLLEGE & HOSPITAL  
Rathinamangalam, Vandalur Post,  
Makkalothayur, Chennai - 600 127.

## SELF ASSESSMENT:

- PPT presentations and MCQs administered to students at end of lectures will help the students to self-assess.
- After every internal assessment, students are given their answer script to self-analyse their answers and marks allotted.
- Photocopy of answer booklets can be applied from the University for University Examinations.



*J. Venkatasubramanian*

Dr. C.J.VENKATA KRISHNAN, M.D.S., Ph.D.,  
PRINCIPAL  
TAGORE DENTAL COLLEGE & HOSPITAL  
Rathinamangalam, Vandalur Post,  
Melsattalayar, Chennai - 600 127.



## OSCE/OSPE:

- Newer objective methods of assessment like Objective Structured Clinical Examination (OSCE) for clinical subjects and Objective Structured Practical Examination (OSPE) for Basic and Para-clinical medical subjects, assess the students in a better way for their clinical skills thus leading to training.

